

REQUEST FOR PROPOSALS:

Feasibility Study for Economic Revitalization

Vermilion Advantage

Danville, Illinois

A Request for Proposals is being issued by Vermilion Advantage (Hereinafter sometimes referred to as the “Company”) for a feasibility study to review industrial redevelopment and community revitalization along the East Voorhees Street corridor in Danville, Illinois. The ultimate goal for this project is to create a plan that will lead to long term economic and job growth and laying the foundation for that expansion. This project is strictly a planning exercise to give us the tools we need as a community to enact the long-term growth vision.

A single proposal form as attached will be required for the RFP. Supplemental narrative materials in addition to that proposal form will be required.

Sealed Proposals, submitted in duplicate, received by hand delivery, US mail, or email, will be received until 11:00 a.m. on April 15, 2025, at the office of the Vermilion Advantage, 2 E Main St, Suite 120, Danville, IL 61832. Proposals offered after this time will not be considered. Proposals will be publicly opened, read aloud at that date and time and shall be open to public inspection in the Vermilion Advantage Office for a period of at least forty-eight (48) hours before an award of the contract is made.

The Company reserves the right to reject any or all proposals, to waive any informality in the Proposals, and to accept that proposal which the Company considers to be in its best interest.

A limit of one (1) complete set of the Proposals documents may be obtained by calling the Vermilion Advantage Office at (217) 442-6201. The Proposals documents will also be posted online at www.vermilionadvantage.com

By: Michael T. Marron

Executive Director, Vermilion Advantage

INSTRUCTIONS FOR SUBMISSION OF PROPOSALS

1.01 PROJECT

Creation of a feasibility study to review industrial redevelopment and community revitalization along the East Voorhees Street corridor in Danville, Illinois. The goal for this project is to create a plan that will lead to long term economic and job growth but laying the foundation for that growth. This project is a planning exercise to give us the tools we need as a community to enact the long-term growth vision of economic growth and community revitalization. The plan will include the following:

- a. Targeted Industry Analysis – data suggesting the best possible industries and employers to target for recruitment
- b. Assessment of surrounding economy, close economic clusters, workforce strengths and weaknesses, as well as areas of advantages and disadvantages for successful implementation
- c. Detailed strategy for engaging targeted businesses
- d. Analysis of Current Workforce – existing training, workforce education efforts, recommendations on workforce development opportunities for improvement
- e. Provides recommendations for an industrial park in the East Voorhees Street corridor.

1.02 CONTACT PERSON

Michael T. Marron Executive Director, Vermilion Advantage

1.03 Proposals

For any Proposal to be considered it must be made in accordance with the instructions contained herein.

Proposals shall be submitted in duplicate on forms furnished with this specification. Additional supporting documentation will be accepted. The Proposals must by interlineation or by separate document indicate their compliance with every paragraph and subparagraph of this Proposals specification. If a separate document is used, it must indicate compliance with all specifications or specifically point out any exceptions to these Proposals specifications. Proposals shall be submitted in an

opaque, sealed envelope on or before the time stated and shall bear the name of the individual, firm, or corporation submitting the Proposals and the title of the project.

If the Proposals is a corporation, the proposal shall bear the legal name of the corporation and the corporation seal. The Proposals shall be signed by an officer authorized to bind the corporation to a contract and the signer's signature shall be attested to another office of the corporation.

1.04 DOCUMENTS

Documents for the Proposals will be available for examination and will be obtainable from the Vermilion Advantage office during regular business hours.

1.05 EXAMINATION OF DOCUMENTS AND PROJECT PREMISES

Upon submitting a Proposals, it is presumed that the firm or person has acquainted himself with the Specifications prepared by the Company. It is understood that omissions from the Proposals requirements due to the failure of the Firm or person to fully acquaint himself with the requirements of the Documents will not entitle the Firm or person to additional consideration of compensation, if awarded the contract.

Contact Michael Marron for questions.

1.06 INTERPRETATION OF DOCUMENTS

Interpretations of the meaning of the Proposals Requirements, or of the Proposals Contract Documents will be valid only if issued in writing by the Company as Addenda. Such Addenda will be issued no later than three days prior to the date for receiving Proposals. Each Addendum will be numbered and dated and issued to all prospective Proposals of record at the time of issuance. Proposals may receive such addenda by providing their email to mike@vermillionadvantage.com. The interpretations or clarifications made other than by such a written Addenda will not be binding upon the Company. Each person or firm submitting a Proposals must acknowledge receipt of Addendum received in the blanks provided for this purpose in the proposal form.

Should a firm or person submitting a Proposal find discrepancies in, or omissions from the Documents, or should he be in doubt as to the meaning of any requirements

in the Documents, he shall at once notify the Company in writing, but in no event later than seven days prior to the date for receiving proposals. Conflicting requirements brought to the Company's attention after seven days prior to the date for receiving Proposals will be subject to the Company's decision and at no additional cost to the Company.

1.07 SUBMISSION OF PROPOSALS

Proposals will be received at the time and location stated in the Invitation for Proposals.

Proposals received after the time set for receiving Proposals will not be considered. Proposals will be opened and read aloud immediately at 11:00 AM ON *****

1.08 MATERIAL

Reserved

1.09 METHOD OF AWARD

The Company will choose the best proposal that meets the needs of the Company, is competitively priced and satisfies the criteria listed in Section 1.12.

1.10

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1.11 ADDITIONAL CONDITIONS

All Firms or persons submitting a Proposal must produce evidence of a federal employer tax number, proof of insurance for any worker's compensation liability. Any contract for completion of a study contemplated by the RFP must include a provision holding Vermilion Advantage harmless from any liability or claim for any claim, including but not limited to worker's compensation claims or liabilities arising under the performance of the feasibility study.

The Company will pay one half of the Proposals amount to begin the work and the balance upon completion and acceptance of the work by the Company.

The work and contract contemplated by the Proposals is not assignable without the written consent of the Company.

1.12 AWARD OF CONTRACT

A. The Company reserves the rights to waive any informality in or to reject any or all Proposals and to accept any Proposals deemed most favorable to the interest of the Company after all Proposals have been examined and tabulated.

B. The Company may award a contract on individual items within a particular group or on the total group of items.

C. Contracts shall be awarded to the most responsible Firm or person on the basis of the Proposals that are in the best interests of the Company to accept. In awarding the contract, in addition to the price, the Company will consider:

a. The ability, capacity, and skill of the Firm or person to perform the contract to provide the service required.

b. Whether the Firm or person can perform the contract or provide the service promptly, or within the time specified, without delay or interference.

c. The character, integrity, reputation, judgment, experience, and efficiency of the Firm or person;

d. the quality of the performance of previous contracts or services;

e. The previous and existing compliance by the Firm or person with laws and ordinances relating to the contract or service.

f. The sufficiency of the financial resources and ability of the Firm or person to perform the contract or provide the service.

g. The quality, availability, and adaptability of the supplies or contractual services to the particular use required.

h. The ability of the Firm or person to provide future maintenance and service for the use of the subject of the contract; and the number and scope of conditions attached to the Proposals.

i. The overall needs of the Company and Vermilion County in planning for economic revitalization and growth.

D. The Company shall not accept the Proposals of a contractor who is in default on the payment of taxes, licenses, or other money due the Company or Vermilion County or any local government within Vermilion County.

PROPOSALS FORM

TO: Vermilion Advantage

Attn: Michael T. Marron, Executive Director

Vermilion Advantage Office
Danville, IL 61832

FOR: Feasibility Study for Voorhees Street Corridor

FROM: _____

The undersigned having familiarized himself with all requirements of the proposed Contract Documents as prepared by the Company and duly issued Addenda to said Documents, as acknowledged herein, proposes to furnish all things as required by said Documents and Addenda thereto for Base Proposals stated below.

BASE PROPOSAL: For the Redevelopment Plan, the Proposals amount is:

_____ Dollars (\$ _____).

Notes:

TIME OF COMPLETION

If awarded the contract, the undersigned agrees to commence work as Proposals herein on the date of the Notice to Proceed issued by the Company, and to complete the project not later than **** Days after the Notice to Proceed is issued unless there is a delay due to extreme weather or reasons agreed upon by the Company and Firm or person.

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PROPOSALS FORM - CONTINUED

ADDENDUM RECEIPT

Receipt of the following Addenda to the Proposal Requirements and Contract Documents are acknowledged:

Addendum No. _ Dated _

Addendum No. _ Dated _

Addendum No. _ Dated _

Comply with Federal Procurement Standards as applicable.

PROPOSALS GUARANTEE

The undersigned agrees that the Company shall have the right to retain these Proposals for a period of Sixty (60) days from the date of receiving Proposals and guarantee the amount or amounts set forth herein to be firm for the same Sixty (60) day period.

It is understood and agreed that the Company reserves the right to award the contract to its best interests, to reject any or all Proposals, to waive any informalities in the Proposals' and to hold all Proposals for the Proposals guarantee period.

Signed this ____ day of _____, 2019.

Business Name Business Address

Telephone: _____

Attest by Corporate officer (if corporation): _____